

Board of Examiners in the Fitting **And Dispensing of Hearing Instruments**

P.O. Box 464, Paola, KS 66071

Phone: 913-594-4142 Fax: 913-594-4145

Reciprocal Hearing Instrument Dispensing License Process

1. Send \$100 check or money order to the Board address. Pay online at www.kbhae.com. This is a non-refundable application fee.
2. Include a summary of licensure track along with all contact information with the application fee. When the Board receives the application fee, an application will be mailed to the address provided.
3. In completing the application, please type or neatly print all responses. All questions must be answered, even if only by a "not applicable" (N.A.) response. In addition to the application, we will need the following items:
 - a. information regarding dispensing history (dates of licensure, states where licensed now or in the past, current status of all licenses)
 - b. licensing board address and phone information for verification of licenses
 - c. documentation of current audiometer calibration
 - d. license fee of \$100.00 (will not be deposited until licenses verified)
 - e. \$15.00 verification fee for each license held now or previously
4. Pursuant to K.S.A. 74-5814, the board may issue a license to a person who is currently licensed to practice fitting and dispensing of hearing instruments in another jurisdiction if there is:
 - (1) Continuous licensure to practice fitting and dispensing of hearing instruments during the five years immediately preceding the application with at least the minimum professional experience as established by rules and regulations of the board; and
 - (2) The absence of disciplinary actions of a serious nature brought by a licensing board or agency of another jurisdiction.

The Kansas Board is commissioned to protect the rights of consumers and licensees regarding the sale of hearing aids in Kansas. We ask for your help in this effort.

Once the board has received your completed application, it will be reviewed and if approved, a permanent license will be issued to the applicant. All incomplete applications will be mailed back to the applicants.